

## Furniture management services brochure



# Protect your investment



Principle is a market leader in the area of Workplace Furniture Solutions. Our success in this sector is heavily influenced by our commitment to Day2 business.

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**We are rooted in the belief that there is no real cut-off point following on from a capital installation programme.**

To support this, Principle Workplace Management Services was created, to provide a dedicated division offering an integrated range of furniture related services to both support a client's ever-changing needs and protect and maximise the life of your furniture asset.

## Protect and maximise your original office furniture investment.

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Principle Workplace Solutions provide a quality range of furniture management services.



Typically, most organisations spend twice as much time owning and managing their furniture as they do to buy it.

Principle provide a comprehensive range of specialist support services in the area of managing and maintaining workplace furniture including:

- A range of Day2 and churn management services to support installations of furniture supplied by Principle.
- Dedicated teams of trained professional installers ensuring correct set-up and safe build of furniture.
- Accredited and approved to undertake furniture installations and reconfigurations for furniture.
- Installation, reconfiguration of most office furniture systems and furniture based products.
- Offer the market a fully integrated range of furniture related services including space planning (to support furniture reconfiguration), a comprehensive installation and churn services, environmentally friendly end-of-life furniture disposal, furniture re-sizing, re-upholstery and furniture refurbishment service, planned furniture maintenance and managed storage.
- Proven 'risk free' solutions delivered on-time and to budget with no down-time for clients and minimum, if any, disruption.

**Exceptional client experience.**

Furniture recycling - the environmentally friendly choice!

We offer a comprehensive “end-of-life” disposal service for redundant furniture.



# Furniture disposal: a sustainable solution



This is an alternative to landfill that is a totally environmentally friendly process and in many cases a more cost effective solution.

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## Whatever your reason is:

- bought new furniture: no longer require your old existing furniture.
- surplus furniture due to down sizing: requires disposing of.
- Surplus and redundant tops and components due to change and workstation re-sizing: requires disposing of.

Working in conjunction with our Manufacturing partners and in-house team gives us the unique opportunity and the ability to offer our Clients access to a nationwide service for both major requirements and day-to-day furniture recycling needs.



Illustration shows a typical task chair broken down by category (plastic, nylon, foam, metals etc.) prior to recycling process.



# End of life furniture recycling - how it works

Working in partnership with our Manufacturing Partners we operate a recycling and end-of-life disposal service for all types of office furniture including chairs, desks, worktops, system-based componentry, pedestals, storage, screens, panels, metal furniture etc.



We collect and re-process surplus furniture from a client's premises.



Wherever possible we endeavour to re-use reluctant furniture by donating it to local charities and organisations. Where products are not suitable for re-use due to physical condition or health and safety restrictions, they are reprocessed at the Recycling 2 operation.



Recycling 2 is the furniture industry's first dedicated operation. It is a state-of-the-art purpose built facility where products not re-usable are broken down and separated into categories including: wood, aluminium, steel, polypropylene, foam, fabric etc prior to recycling.



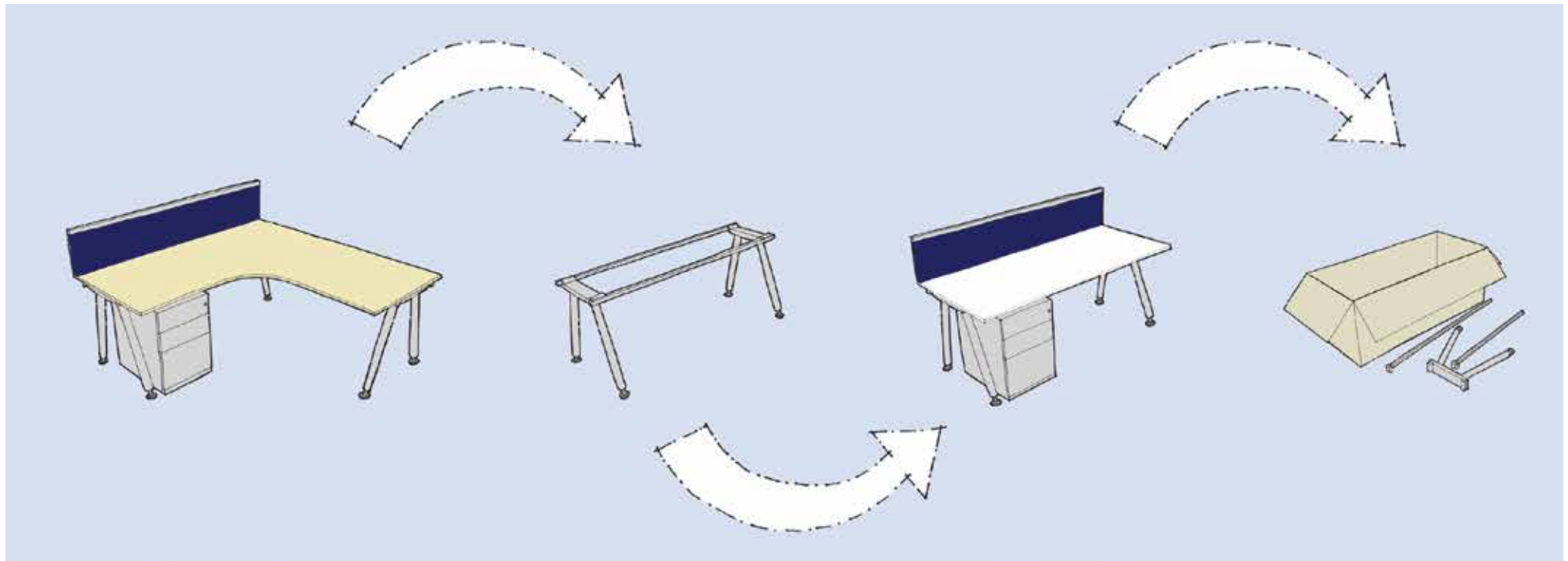
All waste generated during furniture installations is also recycled.



# Desk re-sizing

When clients are considering the purchase of new workstations to reduce the actual desk 'footprint' size in order to support new flat screen technology, or to maximise occupation levels on the floor plates, it is worth considering our desk re-sizing programme as an alternative.

Desk re-sizing is in general, more cost effective, as the only new component is the reduced-size worktop, (available in a variety of finishes to re-invigorate the environment) and environmentally efficient, as existing metal understructure is reconfigured.



# A comprehensive service



## **Installation, furniture moves and churn management.**

We have the facility to deliver and install furniture anywhere in the UK using our own transportation and dedicated installation teams. We only use trained professional installation teams and in-house, experienced Project Managers, enabling us to ensure safe and correct assembly of any furniture product.

Pre-installation surveys and planning allow us to fully understand your requirements resulting in a seamless, carefully planned and successful installation service, fully co-ordinated with IT providers and delivered with minimum disruption and downtime.

We also offer environmentally effective disposal and recycling of packaging.

## **Desk refurbishment and re-upholstery service**

Our re-upholstery and office furniture refurbishment services combat scuffs, stains, breakages, scratches and tears and replaces faulty components to extend the life cycle of your office furniture.

A planned maintenance service, periodic visits to your premises by fully trained engineers, provides a comprehensive check-up, together with a report detailing necessary maintenance work needing to be undertaken to ensure your furniture is efficient, safe and looks good.

These cost-effective and sustainable solutions extend the life cycle of your office furniture.

# A comprehensive service



## Managed storage

We handle a client's furniture asset for its entire life cycle. Our Managed Storage service enables you to maximise your office space according to your current needs whilst protecting the investment and value of previously purchased office furniture. We store furniture and equipment for you, fully protected in specifically designed crates in clean, dry and secure warehousing. When you require its return we offer a collection/distribution facility throughout the UK by experienced, competent logistic distribution teams.

## Additional services

The Principle Group has extensive experience of working across all market sectors. We believe that our fully integrated approach to meeting our client's requirements enables us to provide innovative and sustainable workplace solutions within any market sector.

- Principle offer a uniquely broad range of services including:
- Bespoke joinery manufacturing
- Project management
- Main contracting interior fit-out
- External and internal signs
- Graphics
- Workplace furniture
- Secure environments
- Facilities maintenance

# Design solutions



Principle operate a division specialising in the sourcing, specifying, delivering and installing of workplace furniture from an individual item, i.e. task chair or workstation, through to a major complex project.

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## Our scope of supply includes:

- system furniture
- benching systems
- task seating
- storage solutions
- reception
- soft seating
- screening
- café furniture
- meeting - conference
- worktools - accessories
- contract office furniture etc

We are **leaders** in what we do.

Thank you



**Paul Barker**

Director of Principle Workplace Solutions

paul.barker@principleglobal.com

**M** +44 (0) 7889 353 310

[www.principleworkplacesolutions.com](http://www.principleworkplacesolutions.com)